

# **Honingham Parish Council**

Parish Councillors are hereby summoned, and members of the press and public are invited to attend the Parish Council Meeting to be held at 7:30pm on Wednesday 8<sup>th</sup> April 2026 in Honingham Village Hall.

Clerk: Tiffany Cox

Date: 01.04.2026

## **AGENDA**

### **1. Apologies.**

To consider and approve apologies for absence.

### **2. Minutes.**

To approve the minutes of the Parish Council Meeting dated 28<sup>th</sup> January 2026.

### **3. Declaration of Interest.**

3.1. Councillors are invited to declare a pecuniary or non-pecuniary interest in any subject on the agenda.

3.2. To consider any dispensation requests.

### **4. Co-option**

4.1. To consider co-opting up to THREE members of the council.

### **5. To receive updates on matters not elsewhere on the agenda.**

5.1. To receive an update on the local litter pick taking place on the 11<sup>th</sup> of April at 10:00am beginning at the Village Hall.

### **6. Highways**

6.1. To receive an update regarding the height of the recently fixed Colton Road sign.

6.2. To receive an update on the blocked Gully at the bottom of Mill Lane.

6.3. To receive an update on the faded speed limit sign at the junction of Norwich Road and Tudd Lane, NR95BS.

6.4. To receive an update on a new bus shelter.

### **7. Correspondence**

7.1. Drains at Honingham village hall. CRM:0224383 Circulated - 16.01.2026

7.2. A47 Blofield and Tuddenham Quarterly Newsletter. Circulated 24.02.2026

7.3. Full Weekend Closure 20 - 23 Mar 2026 from Highways – circulated 03.03.2026

7.4. Norfolk Local Government Reorganization – Government minded-to decision 25.03.2026

7.5. 26/00570/PLAFVA - The Goat Shed, Colton Road, Honingham. Circulated.

7.6. Relocation of Norwich Livestock Market – circulated.

### **8. Public Participation and Reports.**

8.1. To receive a report from County Cllr Greg Peck if present.

8.2. To receive a report from District Cllr Peter Bulman if present.

8.3. To receive a report from the Police if present.

8.4. Open forum for members of the public.

### **9. Open Spaces**

9.1. To receive an update regarding rubber matting under slides at the playground.

9.2. To receive three quotes for replacement swings and AGREE any action.

9.3. To receive Cllr S Blyth's update for the village green.

9.4. To discuss the purchase and location of a new dog bin and AGREE any action.

#### 10. Financial & Governance Matters

- 10.1. To receive a bank reconciliation for January-March and note the end of year bank balance.  
 10.2. To receive an update on the opening of the Unity T1 account.  
 10.3. To note the following payments were made in January:

Viking Office UK	Stationary Order £47.59 PLUS protection at 95p.	£ 48.54
S Bromley	January Pay - Maternity Month 1	£ 394.79
T Cox	January Pay	£ 558.43

10.4. To note the following payments were made in February.

S Bromley	February Pay - Maternity Month 2	£ 394.79
HMRC	HMRC Monthly Contributions	£ 98.65
T Cox	February Pay	£ 558.43
Broadland Computers	Broadland Computers - laptop switchover	£ 105.83

10.5. To note the following payments were made in March.

NPTS	Norfolk PTS Yearly Fee	£ 131.78	£ 26.36	£ 158.14
Anglian Internet	Microsoft Yearly Subscription	£ 105.00	£ 21.00	£ 126.00
T Cox	March Pay	£ 558.43	£ -	£ 558.43
S Bromley	March Pay - Maternity Pay Month 3	£ 394.99	£ -	£ 394.99

- 10.6. To note that Microsoft is now supplied by Anglian Internet and switchover to the new laptop had been completed.  
 10.7. To AGREE a price for a smart phone for the Parish Council to enable the Clerk to use the authenticator app.  
 10.8. To receive three quotes for transitioning to a GOV email and domain and AGREE any action.  
 10.9. To note that Robin Goreham has been approved as the internal auditor for financial years 2025-26.

#### 11. Administration

- 11.1. Review and APPROVE Standing Orders for 2026.  
 11.2. Review and APPROVE Financial Regulations for 2026.  
 11.3. To note that the Privacy Statement and Accessibility Statement have been updated and are next due for review in April 2029.  
 11.4. To note that the Equality and diversity policy has been updated for 2026.

#### 12. Items for the next meeting.

Any items to be discussed at the next meeting.

#### 13. Next meeting of the council.

To note when the next meeting of the Council will be held.