

# Honingham Parish Council

## To Members of the Council

You are hereby summoned to attend the Annual meeting of Honingham Parish Council which will be held virtually via video conference on Tuesday 4<sup>th</sup> May 2021 at 7.30pm.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

This meeting is taking place via video conference due to the Coronavirus and guidance to stay at home. The meeting will be accessible to the public via [www.zoom.us](http://www.zoom.us) and clicking the 'Join Meeting' button. Enter the following details:

**Meeting ID: 856 7641 5162**

**Password: 305207**

Attendees are advised to allow 5 minutes to join the meeting if you do not already have Zoom installed. Zoom is free to use and can be accessed via a laptop, tablet or smartphone with a camera.

AGENDA (published 28<sup>th</sup> April 2021)

1. To elect the Chairman for the coming year 2021-22
2. Chairman to sign Declaration of Acceptance of Office
3. To elect the Vice-Chairman for the coming year 2021-22
4. To receive apologies for absence
5. To receive declarations of interest in items on the agenda and requests for dispensation
6. To approve the minutes of the Council meeting held on 17<sup>th</sup> March 2021
7. To appoint a representative for the Village Hall Management Committee
8. To consider extending temporary delegation of powers to the Clerk
9. To approve the following updated policies;
  - 9.1. Standing Orders
  - 9.2. Financial Regulations
10. To report on progress of matters arising from previous meetings – Information only
11. Finance - To review and approve the bank reconciliation for March/April 2021 and approve payments for the following;

11.1	Jordana Wheeler – Expenses March & April 2021	£14.39
11.2	Zurich Town & Parish – Insurance 2021-22	£520.13

12. To appoint a play area inspector for 2021
13. To appoint a grass cutting contractor for 2021-22
14. To receive an update on the Food Hub Liaison Group (15<sup>th</sup> April)
15. To receive an update on the latest Norwich Western Link Local Liaison group meetings
16. To receive an update of the A47 dualling
17. To consider further incidences of flytipping
18. Correspondance
  - 18.1. Norfolk County Council's 1 million trees initiative
  - 18.2. Orsted Hornsea Project Three Wind Farm Newsletter April 2021
  - 18.3. Norfolk Citizens Advice Grants for individuals Database
  - 18.4. River maintenance factsheet 2021-22
19. Opportunity for Public participation
20. To confirm details of the next meeting – Wed 30<sup>th</sup> June at the village hall



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