

HONINGHAM PARISH COUNCIL

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Minutes of the Parish Council meeting on Wednesday 11th January 2023,
7:00pm at Honingham Village Hall

SBPresent:

Tony Roberts (Chair)	TR	Ryan Harvey (Vice-Chair)	RH	Graham Cullender	GC
Sam Steggles	SS	Stacey Bertram	SB		

In Attendance:

Fiona Johnston – Clerk	FJ	Cllr Peter Bulman	PB	David Allfrey, NCC	DA
Members of the public	2				

Apologies:

Michael Eales	ME	Richard Kirkham	RK		

No.	Detail	Action
1.	To receive apologies for absence	
1.1	Apologies were received from Richard Kirkham and Michael Eales	
2.	To receive declarations of interest in items on the agenda and requests for dispensation	
2.1	SS at agenda item 10.1	
3.	To co-opt to the casual vacancy for Councillor	
3.1	SB briefly outlined her reasons for wanting to become a member of the council. There were no questions asked of her and the council voted unanimously to co-opt SB to the council. SB immediately signed her declaration of acceptance of office and was invited to take a seat with council members. Action – To complete a Register of Interests form and to meet with the clerk to discuss an induction.	SB / Clerk
4.	To approve the minutes of the Parish Council meeting on 9th November 2022	
4.1	The minutes of the meeting on 9 th November 2022 were unanimously approved and signed by the Chair. Proposed RH, seconded SS	
5.	To report on the progress of matters arising from previous meetings – information only	
5.1	Addition of names to Ailwyn Cup Board – Ongoing. Action – To follow up.	Chair
5.2	Clerk's Training – The clerk has attended Elections training this month.	
5.3	Despite previous concerns that matters reported to the Highways Rangers had not been addressed further emails sent by the clerk have returned generic responses. District Cllr Bulman agreed to raise the matter with the Rangers on behalf of Honingham Parish Council. Action – To forward details of the problem areas in the village to District Cllr Bulman.	Clerk

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Chairman Signature..... Date.....

6.	David Allfrey – To address concerns regarding the proposed closure of Berry’s Lane with the Dereham Road junction	
6.1	The council welcomed David Allfrey, Assistant Director Infrastructure Delivery, Community & Environmental Services – Highways at Norfolk County Council. Previously, both the council and parishioners had raised concerns about the impact on the village of proposed road closures when the A47 works take effect.	
6.1.1	Mr. Allfrey suggested that upon delivery of the project it was anticipated there would be a reduction in the traffic using Mattishall Road and the village would benefit from this.	
6.1.2	Mr Allfrey did explain that it was expected there may be a slight increase in terms of the numbers of vehicles passing through the village, however, considered this was expected to be ‘low level’. Action – Clerk to establish whether data from the speed camera could be utilised. He indicated lots of monitoring was planned to make sure the consequences were different to those already anticipated, and that these would be reviewed again 6 months after completion of the scheme. He promised to work with the council if issues were identified. He suggested there could be directional signage to discourage motorists from turning into the village, as well as signage to promote village amenities.	Clerk
6.1.3	Mr. Allfrey did not consider it necessary to react at the present time, but in the meantime agreed to arrange for a vehicle count on The Street and Colton Road to provide the council with a reference point. He ended by reassuring the council the community would not be unduly affected.	
7.	To review the bank reconciliation for the period ending 30 December 2022 and approve payments	
7.1	The council considered the bank reconciliation and resolved to approve the following payments. Fiona Johnston – Salary & Expenses December - £366.06 HMRC – PAYE - £24.00	
7.2	To consider and approve the final budget and precept for 2023-24	
7.2.1	Overall, the budget has increased by £870, largely to accommodate salary increases and office costs and training. The tax base has reduced by 5 and this would lead to a band D property seeing a 15% increase in the precept. The proposed precept is £10,199. The Council RESOLVED to approve the budget for 2023-24 The Council RESOLVED to approve the precept of £10,199 for 2023-24.	
8.	To receive an update re progress of the development of the Bowling Green / Play Area and agree any actions required	
8.1	The Chair reported he was experiencing difficulties in obtaining quotes to install fencing around the old bowling green area. The Vice Chair agreed to contact alternative contractors using the same specifications as before. Action – To present the council with quotes at the next meeting.	RH
9.	To agree a location for the planting of a tree to commemorate the Queens Jubilee. To agree wording of the plaque before ordering.	
9.1	It was agreed the location for the tree would be within the old bowls green area. Action – To propose wording for the plaque.	SB

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10.	To consider a response to the following planning application	
10.1	Application 20222011 – Change of use of Agricultural Barn to Ancillary Farm Shop Use, The Goat Shed, NR9 5DJ. Sam Steggles declared a declaration of interest. No objections were received.	
11.	Opportunity for Public Participation	
11.1	Cllr Bulman presented his report of matters arising in the district.	
12.	Correspondence	
12.1	NWL Local Liaison meeting minutes 30.11.22.	
12.2	A47 Schemes – communication to advise of legal challenge.	
12.3	Invitation to attend South Norfolk Town & Parish Forum 18.01.23. Action - GC agreed to attend on behalf of the council.	GC
12.4	Litter Pick Sunday 29 th January 2023	
12.5	Request to consider reinstatement of the pathway between the junction of Norwich Road and the Mattishall Road down to the lights before the Honingham roundabout. Action – Clerk to contact Highways.	Clerk
12.6	Details of social fund to support local community projects along the route of the improvements to be made to the A47 North Tuddenham to Easton. Action – Clerk to forward information to the Village Hall committee.	Clerk
12.7	Parish Pump editor requesting copy for the next magazine – The clerk advised she had been in contact with East Tuddenham Parish Councillor and Parish Pump editor Tom Bland. He had asked to attend the next meeting of Honingham Parish Council to introduce himself and talk about The Parish Pump. Action – Clerk to extend invitation to Mr. Bland	Clerk
13.	To confirm details of the next meeting	
13.1	Wednesday 8 th February 2023 at 19:00pm	

The meeting was closed at 19:55pm

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