

HONINGHAM PARISH COUNCIL

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Minutes of the Annual Parish Council meeting on  
Wednesday 13<sup>th</sup> September 2023,  
7:00pm at Honingham Village Hall

**Present:**

Ryan Harvey (Chair)	RHa	Stacey Bertram (Vice-Chair)	SB	June Carter	JC
Rebecca Holden	RHo	Cllr Peter Bulman	PB		

**In Attendance:**

Fiona Johnston – Clerk	FJ	Jim Freeman – Galliford Try	Members of the public	19
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**Apologies:**

Cllr Greg Peck	GP			
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No.	Detail	Action
1.	<b>To receive apologies for absence</b>	
1.1	Apologies were received from Cllr Peck.	
2.	<b>To receive declarations of interest in items on the agenda and requests for dispensation</b>	
2.1	There were no declarations of interest.	
3.	<b>To approve the minutes of the Parish Council meeting dated 14<sup>th</sup> June 2023</b>	
3.1	The minutes of the meeting held on 12 <sup>th</sup> July 2023 were considered and approved. The minutes were signed by the Chair.	
4.	<b>To Welcome Jim Freeman, Stakeholder Manager, A47, Galliford Try</b>	
4.1	Mr Freeman described the recent developments relating to the planned construction works on the A47. He explained that whilst an appeal was expected to be lodged in response to the findings of the Judicial Review (construction was given the go ahead), behind the scenes works could commence. These included diversions of utilities, and the building of a compound by the A47 roundabout.	
4.2	Mr Freeman had brought a map along of the planned development and invited parishioners to consult this before opening the floor to questions.	
4.3	There were 2 main strands of concern: <ol style="list-style-type: none"> <li>1. The village had seen an increase in the amount of works traffic coming through the village in recent weeks.</li> <li>2. The closure of Berry's Lane and the impact of this for onward travel to Barnham Broom / diversion routes longer.</li> </ol>	
4.4	Mr Freeman, together with Cllr Bulman agreed to investigate these concerns on behalf of the parishioners. <b>Action – Clerk to contact Mr Freeman / Cllr Bulman with parishioner concerns</b>	<b>FJ</b>
5.	<b>To report on matters arising – information only</b>	
5.1	The clerk has been provided with a name of someone who can agree to adding an additional position for the SAM2Speed camera within the village.	<b>FJ</b>

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5.2	Cllr Bullman agreed to investigate the possibility of an 'H' Bar at the junction of The Street / Colton Road following reports of inconsiderate parking.	FJ
5.3	Financial Ombudsman complaint - Ongoing	FJ
5.4	To Include a piece in The Parish Pump about inconsiderate parking.	FJ
6.	<b>To receive reports from District and County Councillors (where applicable)</b>	
6.1	Cllr Bulman reported some success in representation of matters in Lenwade and Weston Longville. In response to frustrations from parishioners in Honingham about the unreliability of the bus service, Cllr Bulman reported he would need specific examples to be able to take the matter further.	
7.	<b>Finance - To review the bank reconciliations for 26 July 2023 and 29 August 2023 and approve payments for the following:</b>	
7.1.0	Cllrs reviewed and approved the bank reconciliations for the periods ending 26 July 2023 and 29 August 2023.	
7.1.1	Fiona Johnston, Salary & Expenses August, £416.53. Approved unanimously.	
7.1.2	NPTS, New Councillor Induction training, £88.00. Approved unanimously.	
7.2	Planned training for the Chair on November 2 <sup>nd</sup> & 9 <sup>th</sup> was approved at a cost of £44.00. <b>Action – To book training</b>	FJ
8.	<b>To receive an update re progress of the development of the Bowling Green / Play Area and to consider the results of the Parish survey.</b>	
8.1	The Chair thanked those who had taken the time to complete a survey about the redevelopment of the Bowling Green / Play Area.	
8.2	The suggestions, in order of preference, were for: <ul style="list-style-type: none"> <li>• A Community Space / Wildlife Garden.</li> <li>• To repair existing play equipment and replace those beyond repair.</li> <li>• To install BBQ areas and Outdoor Gym equipment.</li> <li>• To remove the wall separating the Bowling Green from the Play Area.</li> </ul>	
8.3	Councillors agreed most of the suggestions could be achieved within the scope of the budget and by forming a village working party. Jim Freeman, Galliford Try suggested match funding could be available to assist in the development of the area.	
8.4	Councillors agreed to begin to collect quotes for the redevelopment of the area relating the suggestions discussed. <b>Action</b>	FJ
9.	<b>To discuss changes to Council Representation at external meetings and committees.</b>	
9.1	Representation at external meetings and committees was agreed as follows: <ul style="list-style-type: none"> <li>• Norwich Western Link / A47 – Ryan Harvey</li> <li>• Hornsea Project / Orsted – Rebecca Holden</li> <li>• Town &amp; Parish Council Forum – Stacey Bartrum</li> <li>• Play Safety Visual Inspections / Defibrillator testing – June Carter</li> </ul> <b>Action – To update the website</b>	FJ
10.	<b>Policy Review.</b>	
10.1	<b>Financial Regulations</b> – Councillors agreed unanimously to adopt the policy. It was noted the policy was the model policy recommended by Norfolk Parish Training Services. <b>Action – To update the website.</b>	FJ
11.	<b>Opportunity for Public participation</b>	

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11.1	There were no matters raised in addition to those already raised under agenda item 4.	
12.	<b>To receive an update on correspondence received and to discuss / agree any required responses.</b>	
12.1	Formal consultation Broadland – Public Spaces Protection Order / Vehicle Related Anti-Social Behaviour. The council agreed with proposals. <b>Action – To complete the required return.</b>	FJ
12.2	Bus Stop – Councillors agreed to investigate the possibility of a bus shelter following the possibility of match funding from Galliford Try. <b>Action – To contact the District Council / To obtain quotes</b>	FJ
12.3	Mindful Town & Villages – Mental health support for your community. Signposted to Facebook / Parish Council website.	
12.4	Historical Society – The clerk confirmed there had been no response to a request for support to catalogue village archive papers & photographs.	
12.5	Congratulations To Honingham Litter Pickers who have been awarded £200 by Broadland Council to purchase additional equipment.	
12.6	Advance works notification – road closures. Signposted to Facebook / Parish Council website.	
13.	<b>To confirm details of the next meeting.</b>	
	Wednesday 11 <sup>th</sup> October 2023 at 7:00pm at The Village Hall	

The meeting closed at 19:50

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