

HONINGHAM PARISH COUNCIL

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Minutes of the Council meeting on Wednesday 10th October 2021, 7.00pm at Honingham Village Hall

Cllrs present:

David Bishop – Chair (DB), Linda Human (LH) – Vice Chair, Sam Steggles (SS), Michael Eales (ME), Tony Roberts (TR), Roger Human (RH), Richard Kirkham (RK),

Cllrs absent:

Cllr Greg Peck (GP)

Other:

Jordana Wheeler (Clerk), Cllr Peter Bulman (PB), 15 members of the public were present.

1. To receive apologies for absence
 - 1.1. All councillors were present.
2. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
 - 2.1. There were no declarations of interest.
3. To approve the minutes of the Council meeting held on 8th September 2021
 - 3.1. The minutes of the meeting held on 8th September 2021 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes.
4. Opportunity for Public Participation
 - 4.1 Nothing to report.
5. To report on progress of matters arising from previous meetings – Information only
 - 5.1. Various outstanding matters have been chased including lighting at the Food Hub and the drains on Norwich Road.
 - 5.2. A resident from East Tuddenham has come forward to start producing the Parish Pump. Assistance with distribution will be needed again. The Clerk is supporting the resident to get up and running.
6. Finance - To review and approve the bank reconciliation for Sept 2021 and approve payments for the following:
The Council reviewed the bank reconciliation, no questions were raised. LH thanked DB and a resident for their hard work on repairing the bench at the war memorial. The Council **RESOLVED** to approve the payments.

	Description	Payment Type/Cheque Number	amount
6.1	Ringland Parish Council – Donation for repair of SAM2 speed camera	BACS	£170.10
6.2	David Bishop – Reimbursement for repairs to bench	BACS	£484.60

Draft minutes until approved at the Parish Council meeting on Wednesday 10th November 2021
Chairman Signature: _____ Date: _____

7. To consider amending the bank signatories
 - 7.1. The Clerk recommended that with the anticipated changes to Councillors that DB is replaced as signatory on the bank account as the process can take months to complete. The Clerk requested any Councillor who is prepared to be a signatory must also be able to carry out online banking. The Council **RESOLVED** to replace DB with SS as bank signatory.

8. To discuss changes to Council representation at external meetings and committees
 - 8.1. DB is currently the Council representative on the following groups; Food Hub Liaison Group and the Norwich Western Link/A47 Local Liaison Group. The Council **RESOLVED** that RK will replace DB as Council representative on the groups listed. ME may be able to attend where RK is unavailable.
 - 8.2. LH is currently the Council representative on the village hall management committee. The Council **RESOLVED** to appoint TR as Council representative on the village hall committee. TR requested to shadow LH for the next committee meeting before taking over the role.
 - 8.3. **ACTION** – Clerk to advertise expected Councillor vacancies and encourage interested residents to attend up coming meetings.

9. To consider a response to the following planning application;
 - 9.1. Application 20211335 – New access road, Food Enterprise Park, Colmans Close, Honingham
The Clerk noted that further information has also been requested from other organisations in relation to the application. No further updates have been received and the application is still pending.

10. To consider whether to make representation at the A47 DCO application hearings
 - 10.1. DB noted he was aware some residents had already registered to speak about their concerns. It was not known whether concerns outside of the Council's original written submission could be made. The Council agreed that the residents would be best placed to speak about concerns which will specifically affect them. The hearings can be watched via the internet and written reports will be available afterwards.

11. To receive an update on plans for improvements to the play area
 - 11.1. DB has been working to get 3 quotes for replacement play equipment along with new adult outdoor gym equipment (4-6 pieces). 3 quotes will be required in order to apply for additional funding. By law any adult gym equipment is required to have a fence between it and children's play equipment. DB suggested adult gym equipment could go on the grass near the football goal.
 - 11.2. DB has approached a local charity for a potential donation. Based on the quotes, after deducting CIL money, approx. £22000 will be required from grants. The application process for grants can take up to a year.
 - 11.3. ME suggested improvements to the old Bowls Club area are carried out first to make the area safe. DB noted the gate is currently locked so the area is safe. TR was concerned the area could still be accessed and the Council have a duty of care to make it safe. DB suggested the bowls club should be considered separately.
ACTION – Add future of Bowls Club to next agenda.

12. To receive an update on the Food Hub Liaison Group meeting
 - 12.1. DB was unable to attend. Minutes will be shared with Councillors when received.

13. To receive an update on the Norwich Western Link/A47 Local Liaison Group meeting
 - 13.1. RK attended. Highways England have changed their name to National Highways. There are new project managers for both National Highways (A47) and Norfolk County Council (NWL). Councils have requested the opportunity for individual meetings with the new project managers to discuss their concerns.
 - 13.2. A presentation was given of the proposed traffic calming measures in Barnham Broom to prevent rat running.

14. To consider receiving a Memorial Token from HM Lord-Lieutenant of Norfolk for the Covid 19 pandemic
 - 14.1. The Council have the opportunity to receive a Memorial Token (round blue plaque) which is to commemorate the community's resilience during the pandemic. There is no cost to the Council. TR noted the village had lost many residents during the pandemic who were greatly missed. There had been many acts of kindness during the pandemic. The Council **RESOLVED** to accept the memorial token.

15. Correspondance
 - 15.1. Broadland District Council's Gambling Policy Review – This is updated every 3 years, further information is available via the website.
 - 15.2. Broadland District Council's Review of Hackney Carriage and Private Hire Vehicle Policy and Conditions - This is updated every 3 years, further information is available via the website.

16. To confirm details of the next meeting
 - 16.1. The next Parish Council meeting will take place at Honingham village hall on Wednesday 10th November 2021, 7.00pm. The press and public are welcome to attend.

The public meeting closed at 7.35pm.