

HONINGHAM PARISH COUNCIL

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Minutes of the Annual Parish Council meeting on Wednesday 12th July 2023,
7:30pm at Honingham Village Hall

Present:

Ryan Harvey (Chair)	RHa	Rebecca Holden	RHo	June Carter	JC
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In Attendance:

Fiona Johnston – Clerk	FJ		Members of the public	16
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Apologies:

Cllr Greg Peck	GP	Cllr Peter Bulman	PB	Stacey Bertram (Vice-Chair)	SB
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No.	Detail	Action
1.	To receive apologies for absence	
1.1	Apologies were received from Stacey Bertram, Cllr Bulman, and Cllr Peck.	
2.	To receive declarations of interest in items on the agenda and requests for dispensation	
2.1	There were no declarations of interest.	
3.	To approve the minutes of the Parish Council meeting dated 14th June 2023	
3.1	The minutes of the meeting held on 14 th June 2023 were considered and approved. The minutes were signed by the Chair.	
4.	To report on matters arising – information only	
4.1	The clerk reported efforts to contact the appropriate person regarding permission to alter / add a location of the speed cameras in the village, was proving difficult. Action ongoing.	FJ
4.2	In response to a parishioner request and support from Cllr Bulman, Clarion Housing have provided a clearer link to feedback re the Honingham Thorpe proposed development.	
4.3	Bowling Green grass – Pending an agreement on how this space will be used, councillors had approved sourcing quotes for the maintenance of the area. These are outstanding. Action – clerk to follow up.	FJ
4.4	It is understood long grass and trees forming a canopy in Colton Road were addressed by Highways.	
4.5	The clerk has included a piece in the Parish Pump newsletter inviting suggestions on ways to preserve / help to catalogue the ‘History of Honingham’ as discussed at the meeting in June.	
4.6	Cllr Bulman agreed to investigate the possibility of an ‘H Bar’ at the junction of Colton Road / The Street. Action – clerk to follow up.	FJ
5.	To receive reports from District and County Councillors (where applicable)	
5.1	N/A – Cllrs Peck and Bulman were not present.	
6.	Finance	
6.1	Updates recorded under agenda item 7.3	

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Chairman Signature..... Date.....

7.	To review the bank reconciliations for 26 May 2023 and 29 June 2023 and approve payments for the following:	
7.1	Cllrs reviewed and approved the bank reconciliations for the periods ending 26 May 2023 and 29 June 2023. Payments to F. Johnston (853.09), D. Bracey (102.00), HMRC (256.20) and ICO (35.00) were approved unanimously.	
7.2	Payments approved previously, but not processed due to issues with Barclays, have been processed as of 10 th July 2023. L. Trueman (50.00), Parish Pump (200.00), F. Johnston (392.27).	
7.3	Barclays complaint – The clerk advised those present that the ongoing issue with Barclays had finally been resolved. The clerk, Ryan Harvey, and Stacey Bertram all now had access to online banking and had been authorised as signatories on the account. Barclays Bank have upheld the complaint submitted by the clerk and agreed to compensate the council £245.00 for the inconvenience caused. The clerk suggested this figure was not commensurate with the problems caused over the last 8 months and councillors agreed the Financial Ombudsman should be informed. Action	FJ
8.	To receive an update re progress of the development of the Bowling Green / Play Area and agree any actions required.	
8.1	Councillors discussed the Play Area Safety Inspection which had taken place on 21 st June 2023. It was noted the main risks were the fence surrounding the play area and deterioration of the wood on the swing and climbing frame; the risks have been categorised as low – medium, albeit with a recommendation to replace when further deterioration occurs.	
8.1.1	Councillors resolved to consider these in conjunction with the development of the Bowling Green / Play Area.	
8.1.2	Councillors resolved to circulate a physical and online survey to all parishioners to determine their views for the redevelopment of the area. Councillors were conscious the membership of the Council was relatively new and had not been involved in previous discussions for this area.	
8.1.3	Council members noted the amount of CIL funding available - £24034 to be spent by April 2027 (£8400 has been used for fencing).	
8.1.4	It was agreed to survey all parishioners immediately with a return date in August to allow for consideration of the replies. The results will be presented at the meeting in September. Action	RH
9.	Opportunity for Public participation	
9.1	Councillors noted the concerns regarding ongoing problems caused by ‘inconsiderate’ parking at the junction of Colton Road / The Street. The council heard that some parishioners were having difficulty accessing their driveways. The issue was expected to be further impacted by the redevelopment of a property in this area and parishioners expressed concerns about contractors’ parking. Council members expressed their sympathy, however, reiterated the Council were restricted in ways they could help. An ‘H’ bar would come at a cost and would not be enforceable. It was agreed an H bar would be likely to move the problem rather than resolve it. Action – To include a piece in the Parish Pump about considerate parking.	FJ

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10.	To receive an update on correspondence received and to discuss / agree any required responses.	
10.1	Jerome Mayhew MP will be visiting on 17 th August at 2pm in The Honingham Buck.	
10.2	Honingham Litter Pickers - next pick Sunday 6 th August @ 10:00am	
10.3	Highways Rangers will be in the parish w/c July 24 th . The clerk has been notified about a number of issues and resolved to contact Highways for these to be addressed.	
10.4	A47 – Outcome of Judicial review has been upheld. Permissible activities will commence pending any appeal.	
11.	To confirm details of the next meeting.	
11.1	Wednesday 13 th September 2023 at 7:00pm at The Village Hall – Please note there will be no meeting in August	

The meeting closed at 19:40

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