

Honingham Parish Council - Bank Reconciliation

Account Summary (Dates as per bank statement)

28 Nov 2020 - 29 Jan 2021

Opening Balance

**£19,272.85**

Deposits

| Date Cleared     | Description                                 | Cheque Number/Type Payment | Amount        |
|------------------|---|----------------------------|---------------|
| 04/12/2020       | David Bishop - Sale of Bowls Club Equipment | BACS                       | £10.00        |
|                  |   |                            |               |
|                  |   |                            |               |
|                  |   |                            |               |
|                  |   |                            |               |
| <b>Sub total</b> |   |                            | <b>£10.00</b> |

Payments

| Date Cleared     | Recipient   | Cheque Number/Type Payment                  | Amount          |
|------------------|---|---|-----------------|
| 01/12/2020       | Jordana Wheeler - Salary Nov 2020                                 | SO  | -£299.80        |
| 10/12/2020       | Jordana Wheeler - Expenses Nov 2020                               | BACS  | -£29.80         |
| 04/01/2021       | Jordana Wheeler - Salary Dec 2020                                 | SO  | -£299.80        |
| 15/01/2021       | Hall For All - Hall hire for 7 parishes meeting (2019-20 meeting) | 100436 (reissued due to lost cheque 100433) | -£10.29         |
| <b>Sub Total</b> |   |   | <b>-£639.69</b> |

|                  |                        |                   |
|------------------|------------------------|-------------------|
| <b>SUB-TOTAL</b> | <b>In bank account</b> | <b>£18,643.16</b> |
|------------------|------------------------|-------------------|

Uncleared Payments

| Date Issued      | Recipient                         | Cheque Number | Amount          |
|------------------|-----------------------------------|---------------|-----------------|
| 01/02/2021       | Jordana Wheeler - Salary Jan 2021 | SO            | -£299.80        |
| <b>Sub total</b> |                                   |               | <b>-£299.80</b> |

Payments Schedule (for approval 10/2/2021)

| Date Issued      | Recipient                                    | Cheque Number | Amount          |
|------------------|--|---------------|-----------------|
| 10/02/2021       | Donation to Honingham Village Hall           |               | -£200.00        |
| 10/02/2021       | Jordana Wheeler - Expenses Dec 2020/Jan 2021 | BACS          | -£11.37         |
|                  |  |               |                 |
| <b>Sub total</b> |  |               | <b>-£211.37</b> |

|                  |                   |
|------------------|-------------------|
| <b>SUB-TOTAL</b> | <b>£18,131.99</b> |
|------------------|-------------------|

Named Reserves

|                                   |   |                    |
|-----------------------------------|---|--------------------|
| Solicitor Fees                    |   | -£997.00           |
| Transparency Grant                |   | -£17.78            |
| Bowls Club Sponsorship            | £ | -                  |
| Election Costs                    |   | -£200.00           |
| Computer Purchase                 |   | -£100.00           |
| CIL Money                         |   | -£8,897.64         |
| Slide Grant                       | £ | -                  |
| General Reserves @ 31.3.2020      |   | -£7,209.61         |
| <b>Sub total (Named Reserves)</b> |   | <b>-£17,422.03</b> |

|                        |                |
|------------------------|----------------|
| <b>Closing Balance</b> | <b>£709.96</b> |
|------------------------|----------------|

Approval for Scheduled Payments

Name Signature Date

David Bishop  
Chairman

Name Signature Date

Linda Human  
Vice Chair