

HONINGHAM PARISH COUNCIL

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Minutes of the Annual Parish Council meeting on Wednesday 11th May 2022, 8.00pm at Honingham Village Hall

Cllrs present:

Tony Roberts – Chair (TR), Ryan Harvey – Vice Chair (RH), Michael Eales (ME), Graham Cullender (GC), Richard Kirkham (RK)

Absent:

Cllr Greg Peck (GP), Sam Steggles (SS)

Other:

Jordana Wheeler (Clerk), Cllr Peter Bulman (PB), 8 members of the public were present.

1. To elect the Chairman for the year 2022-23
 - 1.1. TR was proposed by GC, RH seconded. The Council **RESOLVED** to elect TR to the role of Chair for 2022-23.
2. Chairman to sign Declaration of Acceptance of Office
 - 2.1. TR signed the Declaration of Acceptance of Office for the role of Chairman.
3. To elect the Vice Chair for the year 2022-23
 - 3.1. RH was proposed by GC, TR seconded. The Council **RESOLVED** to elect RH to the role of Vice Chair for 2022-23. RH signed the Declaration of Acceptance of Office.
4. To receive apologies for absence
 - 4.1. Apologies were received and accepted from SS.
5. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
 - 5.1. There were no declarations of interest.
6. To appoint a representative for the Village Hall Management Committee
 - 6.1. TR proposed GC, ME seconded. The Council **RESOLVED** to elect GC to the role of representative on the Village Hall Management Committee for 2022-23.

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7. To approve extending temporary delegation of powers to the Clerk
- 7.1. The Clerk noted references to the pandemic and virtual meetings had been removed from the policy. The Council **RESOLVED** to adopt the Delegation of Powers to the Clerk for 2022-23.
8. To approve the minutes of the Council meeting held on 11th April 2022
- 8.1. The minutes of the meeting held on 11th April 2022 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes.
9. Opportunity for Public Participation
- 9.1. There were no comments from the public.
10. To report on progress of matters arising from previous meetings – Information only
- 10.1. The audit has been prepared and submitted to the internal auditor.
- 10.2. The job advert for the new Parish Clerk has been advertised.
- 10.3. The play area inspection has been booked for June.
11. Finance – To review and approve the bank reconciliation for April 2022 and approve payments for the following:

The Clerk noted the receipt of CIL and the 1st half of the precept. The final water bill has now been received following the disconnection of the bowls club water supply. The Council considered the bank reconciliation, no queries were raised. The Council **RESOLVED** to approve the payments.

	Description	Payment Type/Cheque Number	amount
11.1	Jordana Wheeler – Salary & Expenses April 2022	100445 CHEQUE VOIDED PAYMENT MADE VIA BACS.	£10.46

12. To confirm the receipt of CIL and consider how to spend it
- 12.1. The Council has received £15137 of CIL. Of the total CIL currently held in reserves approx. £6000 must be spent within the next 2 years. The Clerk recommended the Council formalize plans for the use of CIL as any large project will need time to plan and implement.
- 12.2. TR suggested quotes needed to be obtained for fencing the bowling green and adding a gradient to east side to add an access point to the bowling green. This information will help the Council to make an informed decision about the future of the bowling green.
- 12.3. Questions were raised whether the Council were in agreement of the future plans for the bowling green which includes moving the play area to the bowling green and creating additional parking spaces to the side. TR asked all Councillors to give this

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consideration before discussing at the July meeting. Councillors were keen to understand if the proposal for the bowling green and use of the CIL money represented residents wishes.

- 12.4. The Clerk explained the importance of having a Council representative at the Food Hub Liaison meetings as information will be shared about upcoming buildings which may be CIL liable. The site is not yet full so further CIL could be received in the future, although no timescale or guarantee of amount can be put on this.

13. To receive an update from the latest Food Hub Liaison group meeting

- 13.1. RK attended the meeting. Discussion was focused on phase 2 of the site, buildings are currently going up in phase 1. Phase 1 is expected to be full within the next year. Current buildings on site are considering expanding. Phase 2 is within the boundary of South Norfolk Council, a new LDO is being drafted for Spring 2023.

- 13.2. Mitigations for the light pollution occurring was discussed.

- 13.3. The new proposed access road is still being considered. There is a large gradient drop across the route, therefore the route may need to be amended and moved further West. A further new access road may also be considered in the future to the north of the site.

14. To consider a response to the following planning application:

- 14.1. Application 20220393 – Installation of temporary cable and associated works – Honingham Thorpe Farm, Norwich Road, Colton.
It was noted this was part of a wider application for the installation of a solar farm at Barnham Broom and would carry the electricity to the new sub-station at the Food Enterprise Zone. The Council **RESOLVED** they had no objections to application 2022-0393.

15. To review and adopt the following updated policies and documents:

- 15.1. Financial Regulations – It was queried whether the Council needed a separate finance committee. The Clerk noted for the current expenditure of the Council this was not required, however recommended this be reconsidered if the new development at Honingham Thorpe goes ahead as the Council may have a greater range of financial decisions to make and incoming CIL to manage. The Council **RESOLVED** to approve the Financial Regulations.

16. Correspondance

- 16.1. Nutrient Neutrality Planning Guidance - The new guidance from Natural England means that currently no new residential buildings can be approved until the guidance has been understood and taken into account. The guidance looks at the impact of building houses and subsequent pollution on the river environments. Broadland District Council is considering how to respond. It may have implications for a new development at Honingham Thorpe.

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16.2. Norwich Western Link Site Investigation Surveys – The digging of archaeological trenches is due to start at various sites along the route of the new road.

17. To confirm details of the next meeting

17.1. The next Parish Council meeting will take place at Honingham village hall on Wednesday 8th June 2022, 7.00pm. The press and public are welcome to attend.

The meeting closed at 8.50pm

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