

Honingham Parish Council

To Members of the Council

You are invited to attend the **Parish Council meeting** of Honingham Parish Council which will be held at Honingham Village Hall on Wednesday 10th January 2024 at 7.00pm.

The Council welcomes the public and press to its meetings.

The public and press will have the opportunity to address the Council during the Public Participation session.

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. To approve the minutes of the Parish Council meeting dated 13th December 2023
4. Clerk's report / matters arising – Information only.
5. To receive reports from District and County Councillors (where applicable).
6. Finance
- 6.1. To review the bank reconciliation for the period ending 29th December 2023 and approve payments for the following:

6.1.1	Fiona Johnston – Salary & expenses December	£342.29
6.1.2	HMRC – Quarter 3	£270.60

- 6.2 To consider Grounds maintenance quotes for the 2024 season.
- 6.3 To consider and approve the final budget and precept for 2024-25
7. To receive an update re progress of the development of the Bowling green / Play area.
 - 7.1 To note the applications made for available Grants /funding.
 - 7.2 To consider quotes received for Outdoor Gym Equipment and to award the contract to install.
8. To receive and discuss items from Parish Councillors
 - 8.1 Town & Parish Council Forum 10.01.23 (SB)
9. To consider a response to the following planning application
 - 9.1 2023/3739 - Applicant: Mr J Alston, Food Enterprise Park, Colmans Close, Honingham
Proposal: Roadway from the improved A47 junction to the Food Enterprise Park (Revised Proposal).
10. Request for Parish Pump donation 2024/25
11. Policy Review – Reserves Policy 2024/25
12. Opportunity for Public participation
13. To receive an update on correspondence received and to discuss / agree any required responses.
14. To propose a change in the date of the March meeting to Wednesday 20th March 2024
15. To confirm details of the next meeting – Wednesday 14th February 2024 - We will be joined at this meeting by David Allfrey, Highway and Major Projects Manager and Cllr Graham Plant, Cabinet Member for Highways, Infrastructure and Transport

Fiona Johnston, 4th January 2024

Fiona Johnston – Parish Clerk
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