

MINUTES OF THE HONINGHAM PARISH COUNCIL MEETING HELD ON WEDNESDAY 8th APRIL 2026 AT 7:30pm

Councillors Present: Sally Blyth, Bernie Perrett, Ryan Harvey (Chair), J Dean.

Members of the Public Present: 13

Clerk: Tiffany Cox

1. Apologies.

All Councillors were present.

2. Minutes.

The minutes of the Parish Council Meeting dated Wednesday 28th January 2026 were signed as a true record of events.

3. Declaration of Interest.

3.1. No pecuniary or non-pecuniary interest, on any subject on the agenda was received.

3.2. No dispensation requests were received.

4. Co-Option

4.1. No requests for co-option were received.

5. To receive updates on matters not elsewhere on the agenda.

5.1. It was noted that the litter pick will be taking place on the 12th of April 2026 at 10am leaving from the Village Hall. There is an event on at the Hall so a MOP asked volunteers to be mindful of the extra traffic.

6. Highways

6.1. It was noted that following damage to the Colton Road sign, it has been repaired and is now at a suitable height.

6.2. It was noted that the gully at the bottom of Mill Lane is scheduled for cleaning which should be completed before 24th April.

6.3. The faded speed limit sign at the junction of Norwich Road and Tudd Lane, NR95BS, is due for replacement within 6 weeks.

6.4. It was noted that there is currently no set date for the bus shelter work to begin. Clerk to chase and bring an update to the next meeting.

7. Correspondence.

7.1. It was noted that the drainage issue at Honingham Village Hall are now resolved.

7.2. A47 Blofield and Tuddenham Quarterly Newsletter was received.

7.3. Full Weekend Closure 20 - 23 Mar 2026 from Highways – It was noted that this was cancelled due to poor weather and has been rearranged for 24th to 27th April 2026. Clerk to add information to the website and social media.

7.4. Norfolk Local Government Reorganization email was received and the Chairman explained that the LGR is in the early stages and would share more information as it became available.

7.5. 26/00570/PLAFVA - The Goat Shed, Colton Road, Honingham was noted.

7.6. Relocation of Norwich Livestock Market – circulated – the Chairman explained that a letter had been received by a MOP explaining that there is a risk of river pollution due to the proposed site being on an incline. This means that there is also a risk of river pollution and there were also concerns raised regarding floodlighting at night. After a short

discussion it was agreed that there would be a meeting between the Councillors and the Norwich City Council property and development team where issues could be raised.

8. Public Participation and Reports.

- 8.1. County Cllr Greg Peck was not present.
- 8.2. District Cllr Peter Bulman was not present.
- 8.3. The Police were not present.
- 8.4. Speaking on the proposed relocation of the cattle market, the following points were raised by members of the public:
 - 8.4.1. Currently the cattle market can be subject to protestors.
 - 8.4.2. If the relocation were to happen, large vehicles locally would be more frequent through roads that are going through large redevelopment.
 - 8.4.3. The river is at risk of contamination of dung due to the proposed sight being on an incline.
 - 8.4.4. Light pollution from security lighting would be visible at night.
 - 8.4.5. Due to large amounts of excrement, flies and mosquitoes will become an issue.

9. Open Spaces

- 9.1. It was noted that the rubber matting is under the two recently fitted slides – the formerly fitted slide does not have rubber matting. Clerk to obtain a price for mats and bring to the next meeting.
- 9.2. Three quotes were received for replacement swings, after a short discussion it was agreed to defer this decision. A MOP kindly offered to lay soil over the raised stumps to remove any potential trip hazard.
- 9.3. Cllr S Blyth gave an update for the village green explaining that the 15 saplings were growing well and would eventually need larger supports, thanks were offered to the volunteers who offered their time with planting. There is a lovely display of snowdrops around the memorial bench and the 3 picnic benches remain in place. There are overgrown brambles between the play park and the fence which may benefit from pruning. Cllr S Blyth finished by saying that the fence post by the back gate to the play park looks to have been knocked and the fence is coming away from the post.
- 9.4. It was AGREED to purchase a new dog waste bin within a budget of £150. The location of the new bin will be at w3w location ///mega.dream.worm Proposed Chair, seconded Cllr J Dean.

10. Finance & Governance Matters

- 10.1. A bank reconciliation was received for months January to March 2026.
- 10.2. Unity bank is now open and the switchover process will begin shortly. A test payment of £1 will be sent to the new bank account before transferring the remainder of the funds. Relevant forms will then be filed with Barclays to close that account.
- 10.3. January payments were noted.
- 10.4. February payments were noted.
- 10.5. March payments were noted.
- 10.6. It was noted that the Microsoft subscription is now supplied by Anglia Internet and the Cllrs were pleased the switchover went well.
- 10.7. A budget of £100 was AGREED by Councillors for the purchase of a smart phone to enable the Clerk to use the authenticator app. Proposed Chair, Seconded Cllr S Blyth.
- 10.8. Three quotes were received for transitioning to a GOV email address and domain. It was AGREED to use the company RLS, the website redirection would not be needed. Proposed Chair, seconded B Perrott.
- 10.9. It was confirmed that R Goreham was appointed as the internal auditor for financial years 2025-26.

11. Administration.

- 11.1. I was AGREED to re-adopt the standing orders for 2026. The next review is due to take place in March 2027.
- 11.2. The Financial Regulations were approved for 2026. The next review is due to take place in March 2027.
- 11.3. The privacy and accessibility statement has been updated and is next due for review is April 2029.
- 11.4. The equality and diversity policy has been updated for 2026.

12. Items for the next meeting.

- 12.1 Update from Cattle Market meeting
- 12.2 Receive updated swing quotes.
- 12.3 To receive quotes for rubber matting to go under the metal slide.
- 12.4 To receive an update on the purchase and location of a new dog waste bin.
- 12.5 To receive an update on the switchover to a GOV email and domain.
- 12.6 To receive an update on the purchase of a mobile device for the Parish Council.
- 12.7 To receive an update on the bus shelter works and faded sign at the junction of Norwich Road and Tudd Lane from Highways.

13. Date of the next meeting.

The next meeting of the Council will be held on Wednesday 13th of May at 7:30pm in the Honingham Village Hall.

Meeting closed 20:32

Signed:

Dated: