

HONINGHAM PARISH COUNCIL

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Minutes of the Council meeting on Tuesday 4th May 2021, 7.00pm via Zoom Video Conferencing

Cllrs present:

David Bishop – Chair (DB), Linda Human (LH), Richard Kirkham (RK), Michael Eales (ME), Roger Human (RH), Sam Steggles (SS), Tony Roberts (TR),

Cllrs absent:

Cllr Peter Bulman (PB)

Other:

Jordana Wheeler (Clerk), Cllr Greg Peck (GP), 3 members of the public were present.

This meeting took place via video conference due to the current Coronavirus pandemic and current government guidelines.

1. To elect the Chairman for 2021-22
 - 1.1. LH proposed DB as Chairman, RH seconded. The Council **RESOLVED** to elect DB as Chairman for 2021-22.
2. Chairman to sign Declaration of Acceptance of Office
 - 2.1. DB signed the Declaration of Acceptance.
3. To elect the Vice-Chairman for 2021-22
 - 3.1. DB proposed LH as Vice-Chairman, RH seconded. The Council **RESOLVED** to elect LH as Vice-Chairman for 2021-22.
4. Apologies for Absence
 - 4.1. All Councillors were present. PB provided his apologies.
5. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
 - 5.1. There were no declarations of interest.
6. To approve the minutes of the Council meeting held on 17th March 2021
 - 6.1. The minutes of the meeting held on 17th March 2021 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes. The Clerk will liaise with DB to sign the minutes after the meeting.

Draft minutes until approved at the Parish Council meeting on Wednesday 30th June 2021

Chairman Signature:

Date:

7. To appoint a representative for the Village Hall Management Committee
 - 7.1. The Council **RESOLVED** to appoint LH to the Village Hall Management Committee as the Parish Council representative.
8. To consider extending temporary delegation of powers to the Clerk
 - 8.1. The delegation of powers has been updated to reflect rules of moving out of lockdown. The Clerk recommended extending the powers for a further year in case of further lockdowns. It is good practice to have delegation powers in place. The Council **RESOLVED** to adopt the Delegation of Powers to the Clerk for 2021-22.
9. To approve the following policies:
 - 9.1. Standing Orders – The Clerk noted these have not been updated, the next review is scheduled for 2022.
 - 9.2. Financial Regulations – These have been reviewed and updated. The Council **RESOLVED** to adopt the Financial Regulations.
10. To report on progress of matters arising from previous meetings – Information only
 - 10.1. Nothing to report.
11. Finance - To review and approve the bank reconciliation for March/April 2021 and approve payments for the following:

The Council reviewed the bank reconciliation. The Clerk noted income of £400 was from the sale of the mower. The Council **RESOLVED** to approve the payments.

	Description	Payment Type/Cheque Number	mount
11.1	Jordana Wheeler – Expenses Feb 2021	BACS	£14.39
11.2	Zurich Town & Parish – Insurance 2021-22	BACS	£520.13

12. To appoint a play area inspector for 2021
 - 12.1. TR suggested there were benefits to using the same inspector as previous years who has historic knowledge of the equipment. The Council **RESOLVED** to appoint David Bracey as play area inspector for 2021. The Clerk will arrange the inspection.
13. To appoint a grass contractor for 2021-22
 - 13.1. The Council **RESOLVED** to appoint Vortex as grass contractor for 2021-22.
14. To receive an update on the Food Hub Liaison Group
 - 14.1. DB attended the recent meeting. DB reported that presentation of information in the meeting was quick with little explanation. Work is expected to start soon on further units at the Food hub. A vertical farm is also being built. Both buildings will be within the LDO rules therefore do not require further planning permission. The Clerk noted the buildings should be eligible for CIL.

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15. To receive an update on the latest Norwich Western Link Local Liaison group meetings
- 15.1. There have been no recent meetings due to purdah. Members of the Council meet an engineer from the Norwich Western Link (NWL) project at the village hall to discuss suitable locations for a proposed footpath from the village centre to the current A47. West of the village hall along the edge of the field was the preferred route by the Council. The engineer is going to review the feasibility of the route.

16. To receive an update on the A47 dualling

- 16.1. The Development Consent Order (DCO) for the A47 dualling has been submitted to the Planning Inspectorate. An interested parties who wish to submit comments on the application must register their interest with the Planning Inspectorate via their website by 17th June. Highways England have released a fly over video showing what the proposed road will look like. The Council **RESOLVED** to register as an interested party to allow the Council to comment on the DCO.

17. To consider further incidences of fly tipping.

- 17.1. Residents have reported cases of fly tipping on Dereham Road and near Grange Lane. All were reported and cleared by the County Council. Residents have enquired if there is anything which can be done to prevent further incidences. Councillors also noted other incidences on Wood Lane and Taverham Road. It was suggested Highways are approached to find out who owns areas of land which suffer from fly tipping and see if mounds of earth could be installed to prevent further incidences.

18. Correspondance

- 18.1. Norfolk County Councils 1 million trees initiative – A resident suggested the Bowls Club could be used to plant additional trees however it was noted that the soil is only 6 inches deep and would not accommodate tree roots. TR suggested looking at filling the bowling green up to the height of the wall but this would be expensive. If filled in it could be rewilded or turned into allotments. The Clerk noted anyone could apply to Norfolk County Council for the trees if they have a suitable site.
- 18.2. Orsted Hornsea Project Three Wind Farm Newsletter April 2021 – A copy of the brochure is available on the Council website. DB reported on a meeting he had attended regarding the windfarm. There are no detailed maps available yet for the route of the underground cable. There were concerns about extra heavy goods vehicles on local roads during construction.
- 18.3. Norfolk Citizens Advice Grants for Individuals database – Information has been collated regarding grants which individuals can apply for, usually via small local charities.
- 18.4. River maintenance factsheet 2021-22 – Residents have received a copy through the post regarding maintenance work on the River Tud.

19. Opportunity for public participation

- 19.1. There were no comments from the public.
- 19.2. Councillors noted the sad loss of 9 residents over the winter.

20. To confirm details of the next meeting

- 20.1. The next Parish Council meeting will take place at Honingham village hall on Wednesday 30th June 2021, 7.00pm. The press and public are welcome to attend.

The public meeting closed at 8.15pm.

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