

MINUTES OF THE HONINGHAM PARISH COUNCIL
MEETING HELD ON
WEDNESDAY 11th SEPTEMBER 2024 AT 7:00PM

Councillors Present: Stacey Bertram, Jules Dean, Anthony Meynell (Chair) & Bernie Perrett
Others Present: Several members of the public
Clerk: Samantha Bromley

1. Apologies.

Apologies were received and accepted from Cllrs Rebecca Holden and Ryan Harvey (alternative commitments).

2. Co-Option.

2.1. It was noted that Cllr R. Holden has handed in her resignation.

2.2. It was AGREED to co-opt Bernie Perrett onto the Parish Council, proposed Cllr A. Meynell, seconded Cllr Stacey Bertram.

3. Minutes.

The minutes of the meeting of the Council held on Wednesday 10th July 2024 were AGREED as a true and accurate record and signed by the Chair.

4. Declaration of Interest.

4.1. Cllr J. Dean declared an interest in item 9.1.2. and AGREED not to speak on any decision under that item.

4.2. No dispensation requests were received.

5. To receive matter not elsewhere on the agenda.

5.1. The annual CIL report has been submitted.

5.2. Notification of exempt status 2024 has been received by the external auditor.

6. Public Participation & Reports.

6.1. County Cllr Greg Peck was not present.

6.2. District Cllr Peter Bulman was not present.

6.3. A report was received from the Chair regarding the 7 parishes Chairs meeting, 4th September. The 7 Parishes Chairs' Group comprises 7 rural parishes in the western part of Broadland District. It meets quarterly and its object is to share best practice, discuss common problems, and where appropriate, to lobby third parties on relevant issues. Matters discussed at its meeting of 4th September included verge cutting and wilding, road and electricity cable schemes and their associated problems, phasing out of land-line copper wire telephones and speed cameras.

6.4. Open forum for members of the public.

6.4.1. It was noted that a therapist from Proactive Therapy in the village has agreed to lead a session for residents who wish to use the gym equipment. Debbie Meynell has agreed to co-ordinate this, probably on a Saturday morning. Further information can be accessed on the village noticeboards.

6.4.2. A request was made for more seating and flowers on the green next to the play area. – The meeting was informed that the Council has planted a wildflower meadow which is being established and that it has been agreed to build a memorial section in the top right corner of the green which will include a memorial bench, trees and planters. It was also noted that there is a possibility of a gazebo being built in the middle of the green.

6.4.3. An enquiry was made as to whether any finances remain from money previously received by the Council. – The meeting was informed that the remaining funds

were used to refurbish the toilets.

- 6.4.4. It was noted that the surface where the green joins to the play area is rough and uneven and there are several concrete pieces around the green which could be removed. – It was agreed that the surface does require flattening.
- 6.4.5. It was noted that the verges and over-hanging brambles along Colton Road and the hedges at the bottom of Colton Road require cutting. – Chair to speak to the landowner's manager.
- 6.4.6. It was noted that over the last couple of months, work taking place at the bottom of the village (A47 Development Project) has caused disruption to the A47. The fence was pulled down, a JCB put near the roundabout and a few days later the road was flooded. – The meeting was informed that they are proceeding ahead with the development and have finished installing the large tanks so there should be no more flooding. The Chair informed the meeting that the date for closure of Berrys Lane will be March 2026 and that construction of the foundations of the bridge for the dual carriageway flyover at the Wood Lane/ Berrys Lane junction has already begun.
- 6.4.7. It was noted that the hedge on the North side of Dereham Road is protruding over the road and has scratched a resident's car. – Chair to include this when speaking to landowner's manager.

7. Open Spaces.

- 7.1. It was AGREED to purchase birch trees to be planted on the green. – Cllr S. Bertram to apply for the free tree pack.
- 7.2. It was noted that all gate latches to the playground are now functioning. There are 2 spare gate latches if future maintenance is required.
- 7.3. It was noted that the four foot high zinc weathervane, that used to be on top of the pumphouse, is broken and is currently being stored in a local workshop. It was AGREED for the Council to pursue the repair and refitting of the weathervane. – Clerk to enquire about repairs via The Repair Shop.
- 7.4. It was noted that telephone companies are withdrawing hard copper wire landlines and replacing them with voice over internet protocol. Concerns were raised for residents who do not own a mobile phone as during a power cut their landline would no longer work, leaving residents vulnerable should an emergency arise. It was AGREED to send a letter to our MP on behalf of the Parish voicing these concerns.
- 7.5. It was noted that the playground needs a visual inspection conducted each month. Cllr B. Perrett agreed to conduct the visual inspections and report any faults or concerns to the Clerk.

8. Funding.

- 8.1. It was RESOLVED to AGREE to apply to the Parish Partnership Scheme 2024/25 for the purchase and installation of a bus shelter to replace the bus stop along Berry's Lane. Remaining funds for the project will be taken from CIL money. Proposed Cllr A. Meynell, seconded Cllr J. Dean.
- 8.2. It was RESOLVED to AGREE to apply for funding from the Hornsea 3 Community Fund to purchase planters to be situated at the entrances to the village. Proposed Cllr J. Dean, seconded Cllr A. Meynell.

9. Planning Matters.

- 9.1. To consider consultee response to applications received from Broadland District Council:
 - 9.1.1. 2024/2101 - 3 Richmond Close Honingham Norfolk NR9 5BP - Two Storey Side Extension. NO OBJECTION.
 - 9.1.2. 2024/2358 - Field View Colton Road Honingham Norfolk NR9 5BB – Works to TPO trees - Sectional felling Spruce. NO OBJECTION.

- 9.1.3. 2024/2520 - Bridge House, 9 The Street Honingham Norfolk NR9 5BL - Two storey rear extension. No OBJECTION.
- 9.2. To consider consultee response to any other applications received from Broadland District Council after the publication of the agenda: None.
(<https://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application>).
- 9.3. To receive notifications of decisions made by Broadland District Council: None.

10. Finance and Governance Matters.

- 10.1. July's bank reconciliation was received. It was noted by the Clerk that she doesn't have access to the Council's accounts yet and therefore August's bank reconciliation is not available.
- 10.2. It was RESOLVED to AGREE the following payments, proposed Cllr J. Dean, seconded Cllr A. Meynell:

Payee	Description	Method	Net	VAT	Gross
E G Grounds Care Ltd	Grass Cutting (608)	Cheque	£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (595)	Cheque	£125.00	£25.00	£150.00
E G Grounds Care Ltd	Grass Cutting (539)	Cheque	£125.00	£25.00	£150.00
NPTS	Councillor Training	Cheque	£52.00	£0.00	£52.00
Staffing	Salary/HMRC/WFHA	Cheque	£308.75	£0.00	£308.75
Clerk	Mileage	Cheque	£13.50	£0.00	£13.50

**To include any invoices received after the publication of the agenda.*

11. Administration.

It was noted that the Parish Council defibrillator has been taken out of action due to a lack of monthly inspections. The Honingham Buck have informed the Council that they will take on responsibility for monthly checks. – Clerk to provide The Honingham Buck with the information required. It was AGREED to purchase and install a new battery and pads, if required, up to the amount of £500.

12. Correspondence.

- 12.1. SEP & DEP: Sheringham Shoal and Dudgeon Offshore Wind Farm Extension Projects - upcoming surveys. Noted.
- 12.2. SEP & DEP: Sheringham Shoal and Dudgeon Offshore Wind Farm Extension Projects. Noted.
- 12.3. Highways, Transport & Waste Infrastructure: Urban Grass Cutting. Noted.
- 12.4. District Council: South Norfolk Village Clusters Housing Allocations Plan - Regulation 19 Pre-submission Addendum. Noted.

13. Items for the Next Meeting.

- 13.1. To consider purchasing a replacement climbing frame for the playground.
- 13.2. To receive an update on the bus shelter project.
- 13.3. To discuss 'Highways, Transport & Waste Infrastructure: Urban Grass Cutting' correspondence.
- 13.4. To receive a report from the Police.
- 13.5. To discuss the possibility of moving one of the dog waste bins from the East end of the village to Mill Lane.

14. Next Meeting of the Council.

To that the next Parish Council meeting will take place on Wednesday 13th November at **7:30pm** in the village hall - refreshments will be included.

It was RESOLVED to AGREE, under the Public Bodies (Admission to Meetings) Act 1960, to exclude members of the press and public for the following confidential items:

15. Staffing

The contract for the new Clerk, Samantha Bromley, was reviewed and signed by the Clerk and the Chair. It was noted that the Clerk has passed her CiLCA qualification and will be paid in line with LC1 15. It was AGREED for the Clerk's probation meeting to be held the week beginning 28th October.

Meeting Closed at 8:14pm