

## Honingham Parish Council

Draft Minutes of the Annual Parish Meeting of Honingham Parish Council  
Wednesday 13<sup>th</sup> March 2019, 7pm at Honingham Village Hall  
www.honinghampc.info

### Present

	Present	Apologies	Absent		Present	Apologies	Absent
David Bishop (DB) (Chair)	✓			Michael Eales (ME)		✓	
Linda Human (LH) (Vice Chair)	✓			Sam Steggles (SS)		✓	
Roger Human (RH)	✓			Vacancy			
Anthony Roberts (AR)		✓		Jordana Wheeler (JW) (Clerk)	✓		
Members of Public in Attendance		8					

### **1 Welcome and to receive apologies for absence**

- 1.1 Apologies were received and accepted from AR, SS and ME. Councillor Greg Peck also sent apologies and submitted a report for the meeting.

### **2 To approve the minutes from the Annual Parish Meeting held on 9<sup>th</sup> May 2018**

- 2.1 The minutes of the meeting held on 9<sup>th</sup> May 2018 were received and read by councillors prior to the meeting. They were agreed by all as a true reflection of that meeting with no amendments and signed by DB.

### **To receive reports from;**

### **3 David Bishop, Chairman of Honingham Parish Council, on the Council's Year**

- 3.1
- The Council are taking a new approach to managing the Bowls Club and are changing half of the green into a putting green ready for the new season. New volunteers are always welcome.
  - The Council have been considering producing a Neighbourhood Plan but unless the Council can get people from the village interested in volunteering to help on a working group we can't move forward.
  - DB attends a Food Enterprise Zone Liaison Group meeting every 6 weeks to discuss the building works and any local issues/impacts due to the development.
  - A47 dualling – The Council were expecting to hear from Highways England in March with an update on the dualling of the A47 but have not received any information yet.
  - RH attends a Norwich Western Link meeting. The results of the consultation about the 4 proposed routes is being finalised.
  - Greater Norwich Local Plan – The consultation continues with the next meeting in June. The next stage of the consultation will be in the Autumn when a short list of the original sites will be considered. Once completed the plan should be adopted in September 2021.
  - The War memorial obtained Grade II listing.
  - Missing signs and bollards around the village are now being replaced. Thanks to LH for working on this over the last year.

### **4 Jordana Wheeler, Parish Clerk to the Council, on the Council's draft finances for 2018-19**

- 4.1 The report is based on estimates, a full report will be given following the annual audit. The precept for 2018-19 was £7000, estimated spend for the year excluding VAT is £7535. Additional income of £2182 was received from donations, grants and a backdated VAT refund.
- Key areas of underspend;
- Training – Includes money for Councillor training but there have not been any appropriate courses this year. The Council also received £200 grants towards training, reducing the training costs.
  - Bowling Green maintenance has been reduced but the money saved has been spent on a backdated water bill.
  - A new insurance policy saved £179.
  - Solicitors - £1000 has been budgeted but due to the process taking longer than expected this will be carried over to next year as a reserve for this purpose.
- Key areas of overspend;

	<ul style="list-style-type: none"> <li>Staffing costs increased due to a higher than expected national pay rise and overtime incurred due to the number of planning consultations.</li> <li>Bowls Club water supply – A backdated bill from the closure of the Bowls Club was not originally accounted for but was covered by underspend on the maintenance.</li> </ul>
<b>5</b>	<b>Simon Woodbridge, Broadland District Councillor</b>
5.1	Nothing to report.
<b>6</b>	<b>Gregory Peck, Norfolk County Councillor</b>
6.1	<p>Cllr Peck submitted a report to the council which was read out by the Clerk. A summary of the key points is as follows;</p> <ul style="list-style-type: none"> <li>Norfolk County Council continue to face financial challenges, facing another loss of £16m funding next year.</li> <li>Frontline services continue to be supported including keeping all libraries open, investing £20m in highways, completion of the NDR road, plus many other projects.</li> <li>For 2019-20 Norfolk County Council have had to raise council tax by 2.99%</li> <li>Cllr Peck is working to ensure the final route of the Norwich Western Link is the best for the parishes he represents.</li> <li>Any residents with concerns about local issues are welcomed to contact Cllr Peck.</li> </ul>
<b>7</b>	<b>Update from the Village Hall Management Committee</b>
7.1	<p>The Chairman of the committee summarised the current activities/group happening at the village hall. The toilet upgrade was completed in the Spring as well as further repainting in the hall. A new fence and gate has been installed along the boundary following the matter with the registration of the village hall land. The committee will monitor future driveway access due to proposals for houses to be built on the field behind the village hall. There were concerns about the safety of the hall floor due to loose wooden blocks. Replacement options were considered but it was decided the current floor could be refurbished and this has been completed. The oil tank was broken into but action has been taken to reduce future loss. The annual meeting of the committee will be in May (date TBC).</p>
<b>8</b>	<b>Update on current village organisations &amp; Activities</b>
8.1	<p>A member of Bellfolk attended and reported on the activities of the handbell ringing group. In 2018 Bellfolk took part in the 'Adopt a composer' scheme and were paired with a London based composer who wrote a piece of music for the group. The piece was premiered in May in Norwich and was recorded by BBC Radio 3 as well as performed at a number of events. The group have performed at various events locally. Future events are booking up, leading to a big concert in July.</p>
8.2	<p>The village Litter Pick Co-ordinator reported that the group continues to meet approximately every 2 months, meeting on Sundays at 10am at the village hall. Usually 6-10 volunteers assist, heading out in pairs. They usually collect 6-10 bin bags of rubbish. The worst road is often Taverham road. Over the last year there has been a decline in volunteers due to ill health. New volunteers are always welcome. The next session is due early April and will be advertised on the litter pick website and the Parish Council website. <a href="http://www.litteraction.org.uk/honingham-pickers">www.litteraction.org.uk/honingham-pickers</a></p>
<b>9</b>	<b>To announce the winner of the Ailwyn Cup</b>
9.1	<p>The Clerk reported there had been 2 nominations for the cup for 2018-19. Nominations were for Mr &amp; Mrs Sapey for their continued work to maintain the Bowls Club and Tony Canning for his work to maintain the village green. Following votes from councillors prior to the meeting Tony Canning was awarded the Ailwyn Cup.</p>
<b>10</b>	<b>Opportunity for members of the public to discuss general parish issues</b>
10.1	<p>Questions were asked about progress of the Greater Norwich Local Plan consultation. The Clerk summarised the next stages of the process with the next phase of consultations being this autumn. DB advised that anyone interested in progress could read documents relating to the committee meetings for the consultation at <a href="http://www.greaternorwichgrowth.org.uk/planning/greater-norwich-local-plan/">www.greaternorwichgrowth.org.uk/planning/greater-norwich-local-plan/</a></p>

The meeting closed at 7.30 pm.