

Honingham Parish Council

To Members of the Council

You are invited to attend the **Parish Council meeting** of Honingham Parish Council which will be held at Honingham Village Hall on Wednesday 13th December 2023 at 7.00pm.

The Council welcomes the public and press to its meetings.

The public and press will have the opportunity to address the Council during the Public Participation session.

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. To approve the minutes of the Parish Council meeting dated 8th November 2023
4. Clerk's report / matters arising – Information only.
5. To welcome PC Brett Peyton
6. To receive reports from District and County Councillors (where applicable).
7. Finance
- 7.1. To review the bank reconciliation for the period ending 29th November 2023 and approve payments for the following:

7.1.1	Fiona Johnston – Salary & expenses November (includes Local Government Pay award for 23/24 back dated to April 2023).	£483.39
7.1.2	Vortex Grounds Maintenance – 2023 season	£936.00

- 8.To receive an update re progress of the development of the Bowling green / Play area.
 - 8.1 To consider an application for Pride in Place Community Grant scheme.
 - 8.2 To receive an update re progress of the Working Party – 18th November 2023
 - 8.3 To consider making applications for available Grants /funding.
 - 8.4 To set a date for site surveys in respect of quotes received for play and outside gym equipment.
9. To receive and discuss items from Parish Councillors
- 10.To consider the Biodiversity Duty / Action plan for Honingham Parish Council
- 11.Policy Review
 - 11.1 Biodiversity Policy
12. Opportunity for Public participation
13. To receive an update on correspondence received and to discuss / agree any required responses.
14. To confirm details of the next meeting – Wednesday 10th January 2024

Fiona Johnston, 7th December 2023