

## HONINGHAM PARISH COUNCIL

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### Minutes of the Council meeting on Wednesday 9<sup>th</sup> March 2022, 7.00pm at Honingham Village Hall

#### Cllrs present:

David Bishop – Chair (DB), Michael Eales (ME), Graham Cullender (GC), Sam Steggles (SS), Richard Kirkham (RK),

#### Absent:

Tony Roberts – Vice Chair (TR), Cllr Greg Peck (GP), Cllr Peter Bulman (PB)

#### Other:

Jordana Wheeler (Clerk), 7 members of the public were present.

1. To receive apologies for absence
  - 1.1. Apologies were received and accepted from TR.
2. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
  - 2.1. SS declared an interest in item 12.2. SS will not take part in the discussion or vote on this item.
3. To approve the minutes of the Council meeting held on 9<sup>th</sup> February 2022
  - 3.1. The minutes of the meeting held on 9<sup>th</sup> February 2022 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes.
4. Opportunity for Public Participation
  - 4.1. Nothing to report.
5. To note a casual vacancy for Councillor
  - 5.1. The vacancy has arisen following the resignation of Linda Human. The vacancy is currently advertised. If no election is called the Council will be able to co-opt from April onwards.
6. To report on progress of matters arising from previous meetings – Information only
  - 6.1. It has been agreed that the Council will meet with representatives from Latimer, who wish to build the new settlement at Honingham Thorpe, every 6 months.
  - 6.2. The bank signatures have now successfully been changed. Online banking will now be set up for the new signatories.

Draft minutes until approved at the Parish Council meeting on Monday 11<sup>th</sup> April 2022

Chairman Signature:

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6.3. A new rota for the SAM2 shared speed cameras has been issued with each of the 5 Council's being on a 6 week rotation.

7. To consider applications to the Council Grant Scheme

7.1. There have been no applications to the grant scheme this year. The Clerk is aware of one application expected in the next few months. The Council **RESOLVED** to allocate the unspent £500 budget from the grant scheme into the Council's named reserves for 2022-23 for future applications to the Grant Scheme.

8. To consider a request to make a donation to The Ramblers Association for recent footpath improvements on public footpath FP4

8.1. Footpath FP4 is locally know as the fen and runs between Mill Lane and Berrys Lane. A resident suggested a donation be made following The Ramblers Association making improvements to some sections of the footpath including replacing a bridge and installing a section of boardwalk. RK noted the route was now more useable in the winter and was a good route for walkers/runners and he would welcome more improvements in the future. The Council **RESOLVED** to donate £100 to The Ramblers Association. This will be funded via unspent budget from the Bowls Club grass cutting budget.

9. Finance – To review and approve the bank reconciliation for Jan-Feb 2022 and approve payments for the following:

The donation to the Parish Pump had been on hold. The Clerk has still been unable to verify details of who to make a donation to. The Council **RESOLVED** to withhold payment 9.1 to the Parish Pump for 2021-22.

The Council **RESOLVED** to approve all remaining payments (9.2-9.7).

	Description	Payment Type/Cheque Number	amount
9.1	Donation to Parish Pump	Not made	£200.00
9.2	Donation to Village Hall	100439	£200.00
9.3	Honingham Village Hall Management Committee – Hall hire for meetings 2021-22	100438	£72.00
9.4	Norfolk Parish Training & Support – Subscription fee 2021-22	100440	£93.30
9.5	Donation to CPRE	100441	£250.00
9.6	Donation to The Ramblers Association (NR) – maintenance to FP4	100443	£100.00
9.7	Jordana Wheeler – Expenses Feb 22	100437	£1.69

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10. To receive an update from the latest Norwich Western Link/A47 Local Liaison group meeting
- 10.1. RK attended the meeting. The new route for the Norwich Western Link (NWL) is being finalised following discussions with local landowners. This is being moved due to local bat colonies. Other data is being collected in the area to inform design of the viaduct. Further details are expected in May.
- 10.2. National Highways were unable to provide details on any impacts to the design of the Wood Lane junction if the NWL is not built. Some Councils suggested Berrys Lane is left open if the NWL is not built. There is still significant concern about the lack of a 'plan B' for the impact of traffic on Taverham Road if the NWL is delayed further.
- 10.3. Many local Councils felt frustrated about the lack of impact their participation in the A47 DCO public examination process had on the process. It was felt support from the local MP was also needed.
- 10.4. A representative from National Highways is presenting at another local parish council meeting soon. The Council requested a presentation to be arranged for Honingham.  
**ACTION** – Clerk to share details of local council meeting and arrange a meeting with National Highways for Honingham
11. To consider whether to host or support a village platinum jubilee event
- 11.1. DB summarised events which were held in the village for the diamond jubilee in 2012. Councillors felt it was too late to organise a large event similar to past celebrations. A resident had offered space for a possible picnic for the jubilee.
- 11.2. The Council **RESOLVED** to plant a tree for the jubilee. ME offered to donate the tree, which would need to be planted in the autumn. A plaque will also be installed. The location of planting will be confirmed nearer the time.
12. To consider a response to the following planning application:
- 12.1. Application 20211335 – New access road, Food Enterprise Park, Colmans Close, Honingham (revised information)  
The Council were concerned the proposed gates would not prevent access to the new access road if left open. Under the terms of the LDO for the Food Hub Blind Lane should be closed therefore this application goes against this agreement. There are more suitable points of access such as via the new road to the north of the site proposed as part of the dualling of the A47. The Council **RESOLVED** to object to application 20211335.
- 12.2. Application 20220165 – Retrospective application for use of agricultural building as farm shop and kitchen restaurant with outside seating area, The Goat Shed, Colton Road, Honingham  
The Council **RESOLVED** they had no objections to application 20220165.
13. To review and adopt the following updated policies and documents:
- 13.1. Asset Register – The Clerk noted the items removed included from sale of bowls club equipment. There were no additions or other changes. SS queried if the reduced

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asset value would be reflected in the insurance. This is due for renewal in the summer and would be considered at that point. The Council **RESOLVED** to approve the Asset Register for 2022-23.

13.2. Risk Management Policy – The Clerk has removed references to virtual meetings as these are no longer legal. There were no other changes. The Council **RESOLVED** to approve the Risk Management policy for 2022-23.

13.3. Standing Orders – The Clerk noted there were no significant changes as the document is taken from a model document and adapted for smaller councils (e.g. reference to committees removed). The Council **RESOLVED** to adopt the Standing Orders.

#### 14. Correspondance

14.1. Update on A47 DCO application – The public examination has finished and the final decision is expected by 12<sup>th</sup> May.

14.2. Norwich Western Link project update – Route amendment. This is available on the website. This includes a change to the proposed route due to local bat colonies.

14.3. Update from Norfolk Parish Movement for an OTN – Most of the proposed wind farms are going ahead, the push for an Offshore Transfer Network (OTN) is not making much progress. Full details on the Council website.

#### 15. To confirm details of the next meeting

15.1. The next Parish Council meeting will take place at Honingham village hall on Monday 11<sup>th</sup> April 2022, 7.00pm. Please note the date change to a Monday night. The press and public are welcome to attend.

The public meeting closed at 7.51pm.