

## HONINGHAM PARISH COUNCIL

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### Minutes of the Council meeting on Monday 11<sup>th</sup> April 2022, 7.00pm at Honingham Village Hall

Cllrs present:

David Bishop – Chair (DB), Tony Roberts – Vice Chair (TR), Michael Eales (ME), Sam Steggles (SS),

Absent:

Cllr Greg Peck (GP), Cllr Peter Bulman (PB) Graham Cullender (GC), Richard Kirkham (RK),

Other:

Jordana Wheeler (Clerk), 6 members of the public were present.

1. To receive apologies for absence
  - 1.1. Apologies were received and accepted from RK and GC.
2. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
  - 2.1. There were no declarations of interest.
3. To approve the minutes of the Council meeting held on 9<sup>th</sup> March 2022
  - 3.1. The minutes of the meeting held on 9<sup>th</sup> March 2022 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes.
4. To co-opt to the casual vacancy for Councillor
  - 4.1. The Council **RESOLVED** to co-opt Ryan Harvey (RH) to the position of Councillor. This will be for the remainder of the term until the next election in 2023.
5. Opportunity for Public Participation
  - 5.1. A resident requested the footpath signs for the public footpath off Dereham Road be replaced along with approaching the farmer to spray the route through the field so it remains accessible. DB noted there will be changes to this route when the A47 is dualled.
  - 5.2. A resident enquired about the right to freely roam. Councillors were not aware this was a right in England.
  - 5.3. It was reported that tyres had been dumped a field off Dereham Road and requested they are removed.

Draft minutes until approved at the Parish Council meeting on Wednesday 11<sup>th</sup> May 2022

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5.4. The Clerk thanked the current holder of the Ailwyn Cup for cleaning it, noting it looked like new.

6. To report on progress of matters arising from previous meetings – Information only
- 6.1. The water supply for the Bowls Club has now been disconnected. The Council has been advised to make a formal complaint to the wholesaler as the disconnection has taken 4 times as long to complete as it should normally. The Clerk is investigating this.
- 6.2. National Highways have been invited to the May meeting to discuss the dualling of the A47, details will be confirmed on the next agenda.
7. Finance – To review and approve the bank reconciliation for Feb-March 2022 and approve payments for the following:

The Council considered the bank reconciliation, no queries were raised. Cheques are still being used whilst access to the online banking is being set up for the new signatories. The Council **RESOLVED** to approve the payments.

	Description	Payment Type/Cheque Number	amount
7.1	Jordana Wheeler – Expenses April 2022	100444	£180.11

8. To receive an update from the latest Food Hub Liaison group meeting
- 8.1. There was nothing to report due to the meeting being rescheduled.
9. To consider options for running village litter picks and temporary speed signs
- 9.1. The current volunteer running both the litter picks and speed signs has stood down. The Clerk noted new volunteers would be needed to keep these activities going, this could be one person or it could be split. TR volunteered to run the SAM2 speed signs as he has previous experience of installing them. The Clerk noted that due to their weight 2 people will be needed for installation.
- 9.2. The current litter pick equipment will need to be stored somewhere else until a new volunteer can be found. TR will store these items temporarily.
- 9.3. Volunteers for litter picks will be sought again at the next meeting. The Council would welcome local residents to get involved.
10. To consider whether to take part in the Big Broadland Litter Pick 2022
- 10.1. The Clerk summarised details of the litter pick (running from March – June) including the chance to win £200 via the prize draw. Councillors felt this should be discussed with any future volunteers.

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11. To appoint a play area inspector for 2022

- 11.1. The Council **RESOLVED** to appoint David Bracey as play area inspector for 2022. The Clerk noted some wear and tear to the play area including the fence. The Council wished to consider the outcome of the report before considering any repairs.

12. To consider a response to the following planning application:

- 12.1. Application 20220509 – Ground mounted solar photovoltaic (PV) farm with battery storage, Land East of Barnham Broom Road, Colton  
The Clerk noted although this application was not in the parish that it is the first stage of the project to install a solar farm which will include the cable going from Barnham Broom to the Food Hub. The application for the cable will be submitted separately. Councillors enquired if any communication had been received from the other parishes impacted by the application, none had been received. The Council **RESOLVED** they had no objections or comments on application 20220509.

13. To review and adopt the following updated policies and documents:

- 13.1. Publication Scheme – The Council **RESOLVED** to approve the Publication Scheme.  
13.2. Information Audit – The Council **RESOLVED** to approve the Information Audit.

14. Correspondance

- 14.1. Broadland District Council – New electrical, battery & textile collection service. Details of the scheme have been shared on the Council facebook page and noticeboards. DB noted the scheme had been well used by residents in the first week and a separate van had been sent to collect items. All items can be left out on any bin collection day, if bagged separately.  
14.2. Launch of Norfolk Platinum Jubilee website – This new website will host details of events happening across the County for the jubilee. Councillors considered whether they should organise anything for the jubilee. Details of a village picnic being organised by residents were shared. The Council **RESOLVED** to plant a tree in the autumn, ME will donate the tree and the Council will purchase a plaque. The location will be determined in the autumn. TR will liaise with the residents as to whether they require any support for their event.

15. To confirm details of the next meeting

- 15.1. The next Parish Council meeting will take place at Honingham village hall on Wednesday 11<sup>th</sup> May 2022, 7.00pm. Please note this meeting will be the Annual Parish Meeting immediately followed by the Annual Parish Council Meeting.

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16. To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items:

The Council **RESOLVED** to exclude the press and public to discuss staffing matters.  
The public meeting closed at 7.29pm

- 16.1. To approve the annual scale point increase to the Clerk's salary

16.1.1. The Council **RESOLVED** to approve the annual scale point increase to the Clerk's salary from 1 April 2022.

- 16.2. To consider recruitment for a Parish Clerk

16.2.1. The Council noted the resignation of the current Parish Clerk. The Council **RESOLVED** to approve the plan for recruitment. It is intended to have the new Clerk in post for 1<sup>st</sup> July 2022.

The private meeting closed at 7.45pm.

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