

# Honingham Parish Council

## To Members of the Council

You are hereby summoned to attend the meeting of Honingham Parish Council which will be held at Honingham Village Hall on Wednesday 9<sup>th</sup> February 2022 at 7pm.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

**Attendees are welcome to take precautions such as wearing a face mask and social distancing should they wish to.**

AGENDA (published 4.2.2022)

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. To approve the minutes of the Council meeting held on 8<sup>th</sup> December 2021
4. Opportunity for Public participation
5. To report on progress of matters arising from previous meetings – Information only
6. Finance - To review and approve the bank reconciliation for Dec 2021-Jan 2022 and approve payments for the following;

6.1	Donation to Parish Pump	£200.00
6.2	Jordana Wheeler – Expenses Dec 21/Jan22	£17.36

7. To appoint an internal auditor for 2021-22
8. To receive a written update from Latimer on the new settlement at Honingham Thorpe
9. To receive an update on improvements at the Bowls Club and play area
10. To consider publishing Councillor email addresses on the Council website and adopting official Councillor email addresses
11. To review and adopt the following updated policies:
  - 11.1. Co-Option Policy
  - 11.2. Complaints Policy
  - 11.3. Lone Working Policy
  - 11.4. General Data Protection Policy
  - 11.5. Privacy Statement
12. Correspondance
  - 12.1. Letter from George Freeman MP – Norwich Research Triangle
  - 12.2. Update on Norwich Western Link
  - 12.3. CPRE Norfolk – Request for donation in relation to GNLP legal action
13. To confirm details of the next meeting – 9<sup>th</sup> March 2022
14. To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items:
  - 14.1. To consider increasing the Clerk’s office allowance for 2022-23

*J Wheeler*