

APPROVED Budget for Honingham Parish Council
2022-23

Receipts	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Actual (1/11/2020)	2021-22 Year End Estimate	2022-23 Budget
Precept	£ 8,730.00	£ 8,730.00	£ 8,790.00	£ 8,790.00	£ 8,790.00	£9,330.00
Donations (from Bowling Green Open Evenings)	£ 100.00	£ -	£ -	£ -	£ -	£0.00
VAT Refund	£ 130.00	£ 1,233.40	£ 250.00	£ -	£ 500.00	£0.00
Sale of Bowls Club Equipment	£ -	£ 980.00	£ -	£ -	£ -	£0.00
CIL	£ -	£ 3,034.09	£ 3,085.00	£ -	£ -	£15,137.19 costs
Insurance Refund	£ -	£ 70.84	£ -	£ -	£ -	£0.00
Water Bill Refund	£ -	£ 22.90	£ -	£ -	£ -	£0.00
TOTAL INCOME	£ 8,960.00	£ 14,071.23	£ 12,125.00	£ 8,790.00	£ 9,290.00	£ 24,467.19

estimated from recent planning applications, can not be used for day to day

	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Actual (1/11/2020)	2021-22 Year End Estimate	2022-23 Budget	
Payments							
Administration Costs							
							<i>Includes scale point increase and estimated pay rise 2% and contingency of 10</i>
Salary Costs (inc travel expenses)	£ 4,273.36	£ 3,622.28	£ 3,900.00	£ 2,392.26	£ 3,700.00	£3,900.00	<i>hours overtime</i>
Office Costs	£ 325.00	£ 372.57	£ 325.00	£ 135.00	£ 235.00	£260.00	
NPTS Membership & Training	£ 300.00	£ 95.90	£ 200.00	£ -	£ 87.90	£200.00	<i>membership 1% of precept</i>
Insurance	£ 650.00	£ 566.59	£ 530.00	£ 520.13	£ 520.13	£530.00	
Internal Audit Fees	£ 60.00	£ 23.00	£ 60.00	£ 23.00	£ 23.00	£60.00	
External Audit Fees	£ -	£ -	£ -	£ -	£ -	£35.00	<i>If income during 2022-23 is over £25,000 external audit fees will apply</i>
Information Commissioner's Office - Registration	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£35.00	
Play Area Inspection	£ 85.00	£ 80.00	£ 85.00	£ 80.00	£ 80.00	£85.00	
Village Hall Hire	£ 30.00	£ 35.97	£ 200.00	£ -	£ 200.00	£200.00	
Donations - Parish Pump	£ 200.00	£ -	£ 200.00	£ -	£ 200.00	£200.00	<i>Donation towards production costs of newsletter</i>
Donations - Village Hall	£ 200.00	£ -	£ 200.00	£ -	£ -	£200.00	<i>Donation towards hall running costs</i>
Election Costs (Reserves)	£ 100.00	£ 100.00	£ 100.00	£ -	£ 100.00	£100.00	<i>Reserve for potential costs of election</i>
							<i>Reserve for purchase of future computer/printer. Intended to build up reserves</i>
Computer Purchase (Reserves)	£ 100.00	£ 100.00	£ 100.00	£ -	£ 100.00	£100.00	<i>over 4-5 years when anticipated they will need replacing.</i>
Grants	£ 500.00	£ -	£ 450.00	£ -	£ -	£0.00	<i>Grants scheme not utilised due to Covid. Reserves used for 2022-23</i>
Sub-Total Administration Costs	£ 6,858.36	£ 5,031.31	£ 6,385.00	£ 3,185.39	£ 5,281.03	£ 6,070.00	
Maintenance							
Electricity - Bowls Club	£ 140.00	£ 45.11	£ -	£ -	£ -	£0.00	<i>Building removed Oct 2020</i>
Water - Bowls Club	£ 100.00	£ 51.35	£ -	£ 34.21	£ 34.21	£0.00	
Maintenance - Bowls Club	£ 500.00	£ 11.37	£ -	£ -	£ -	£0.00	
Maintenance - Play Area inc Bowling Green	£ 300.00	£ 350.00	£ 565.00	£ -	£ 565.00	£500.00	<i>unused money will be saved for new play equipment</i>
Maintenance - Village General	£ 450.00	£ 42.97	£ 450.00	£ 717.46	£ 1,000.00	£1,000.00	
Dog Bin Emptying	£ 182.00	£ -	£ 190.00	£ -	£ 130.00	£560.00	<i>Based on 3 bins, emptied weekly</i>
Grass Cutting - Play Area	£ 200.00	£ 780.00	£ 800.00	£ 780.00	£ 780.00	£800.00	
Grass cutting - Bowling Green	£ -	£ -	£ 400.00	£ -	£ -	£400.00	<i>based on quote from grass cutter for extra 50% on current bill</i>
Sub-Total Maintenance Costs	£ 1,872.00	£ 1,280.80	£ 2,405.00	£ 1,531.67	£ 2,509.21	£ 3,260.00	
Projects							
Removal of Bowls Club	£ -	£ 1,944.00	£ -	£ -	£ -	£ -	
Sub-total projects	£ -	£ 1,944.00	£ -	£ -	£ -	£ -	
TOTAL EXPENDITURE	£ 8,730.36	£ 8,256.11	£ 8,790.00	£ 4,717.06	£ 7,790.24	£ 9,330.00	

	2021-22 Budget	2021-22 Estimated income/expen diture	2021-22 Year End Estimate
Reserved Funds			
Solicitor Fees	£ 997.00	£ -	£ 997.00
Election Costs	£ 200.00	£ 100.00	£ 200.00
Transparency Grant	£ 17.78	-£ 17.78	£ -
Bowls Club Sponsorship	£ -	£ -	£ -
Computer Purchase	£100.00	£ 100.00	£ 200.00
Replacement Play Equipment	£0.00	£ 2,064.76	£ 2,064.76
CIL	£ 8,897.64	£ -	£ 8,897.64
Grants Scheme	£ 500.00	-£ 250.00	£ 250.00
General Reserves	£ 8,738.19	£ -	£ 8,738.19
Sub-Total Reserved Funds	£ 19,450.61	£ 1,996.98	£ 21,347.59

Recommend allocating all unspent precept and VAT refund to new reserve for play area project

Reserve to be used for grant scheme in 2022-23

Estimated Tax Base							
	Tax Base	Band D Rate	Band D Rate	% Difference on Band D Rate	Total Precept	% Difference per overall Precept	Notes
2019/20	151	£ 56.29			£ 8,500.00		
2020/21	152	£ 57.43	£1.14	2%	£ 8,730.00	3%	
2021/22	152	£ 57.83	£0.39	1%	£ 8,790.00	1%	
2022/23	151	£ 60.98	£3.15	5%	£ 9,330.00	6%	Reduction in tax base of 1