

# Honingham Parish Council

## To Members of the Council

You are invited to attend the **Parish Council meeting** of Honingham Parish Council which will be held at Honingham Village Hall on Wednesday 12<sup>th</sup> April 2023 at 7.00pm.

The Council welcomes the public and press to its meetings.

The public and press will have the opportunity to address the Council during the Public Participation session.

### AGENDA

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. To approve the minutes of the Parish Council meeting dated 8<sup>th</sup> March 2023
4. To report on progress of matters arising – Information only
5. To receive an update on the upcoming elections for Parish Councillor
6. To receive reports from District and County Councillors (where applicable).
7. Finance
- 7.1. To review the bank reconciliation for the period ending 29 March 2023 and approve payments for the following:

7.1.1	Fiona Johnston – Salary, & expenses March 2023	£458.62
7.1.2	HMRC	£54.80
7.1.3	Norfolk Parish & Training Support – Annual Subscription	£101.99

- 7.2 To seek approval for (1) clerk's overtime to attend training, (managing the Year End finances) approximately 2 hours and (2) Cost of training £60
8. To receive an update re progress of the development of the Bowling green / play area and agree any actions required.
9. To appoint a Play Area Inspector for 2023
10. Policy Reviews
- 10.1 Equality Policy
- 10.2 Information audit
- 10.3 Publication scheme
11. Opportunity for Public participation
12. To receive an update on correspondence received and to discuss / agree any required responses.
13. To confirm details of the next meeting – Wednesday 10<sup>th</sup> May 2023 - Please note this meeting will be the Annual Parish Meeting immediately followed by the Annual Parish Council Meeting

Fiona Johnston, 4<sup>th</sup> April 2023