

Honingham Parish Council

To Members of the Council

You are hereby summoned to attend the **Parish Council meeting** of Honingham Parish Council which will be held at Honingham Village Hall on Wednesday 8th June 2022 at 7.00pm.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and requests for dispensation
3. To co-opt to the casual vacancy for Councillor
4. To approve the minutes of the Annual Parish Meeting held on 11th May 2022
5. To approve the minutes of the Annual Parish Council Meeting held on 11th May 2022
6. Opportunity for Public participation
7. To report on progress of matters arising from previous meetings – Information only
8. Finance – To review and approve the bank reconciliation for May 2022 and approve payments for the following;

8.1	Insurance 2022-23 (RATIFY)	TBC
8.2	Sandra Lain – Internal Auditor report 2021-22	£50.00
8.3	Jordana Wheeler – Salary & Expenses May 2022	£85.34

9. To consider matters in relation to the annual audit for financial year 2021-22
 - 9.1. To consider the Internal Auditors report for the financial year ending 31 March 2022 and consider recommendations
 - 9.2. To agree the accounts for the financial year ending 31 March 2022.
 - 9.3. To consider the assertions on, and complete, the Annual Governance Statement 2021-22 and to authorise the Clerk and Chairman to sign.
 - 9.4. To consider and approve the Accounting Statements 2021-22 and to authorise the Chairman to sign.
 - 9.5. To consider whether to exempt the Council from an external audit and if so to authorise the Clerk and Chairman to sign the form.
10. To ratify the insurance cover for 2022-23
11. To consider an application to the Council Grant scheme
12. To consider options for the future of the Bowling Green and Play area
13. To consider and agree how to spend CIL
14. To discuss residents concerns about speeding traffic on Hall Drive
15. To consider a response to the following planning application;
 - 15.1. Application 20220770 – Extensions, alterations & new garage, Brittons Grove, Colton Road, Honingham
16. To agree a location for the installation of the blue pandemic recognition plaque
17. Correspondance
 - 17.1. Norwich Western Link Project Update
18. To confirm details of the next meeting – Wednesday 13th July 2022
19. To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items:
 - 19.1. To discuss matters relating to the recruitment of the Parish Clerk

J Wheeler

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